

Please note that this form will be returned to the department if it does not include all pertinent information.

SECTION I. FACULTY MEMBER INFORMATION

Date: _____
Department: _____
Name: _____
Rank: _____ Empl ID: _____
Campus Address: _____

SECTION II. EXTENSION OF TERM INFORMATION

Current Appt End Date: July 1, _____
New Appt End Date: July 1, _____

In conjunction with the birth/adoption of

Name (if known): _____
Date of birth/adoption: _____

SECTION III. EXCERPT FROM RULES & PROCEDURES OF THE FACULTY OF PRINCETON UNIVERSITY

IV.C.6. An Assistant Professor who becomes the parent of a child by birth or adoption will automatically be granted a one-year extension of term by the Dean of the Faculty, upon notification by the Assistant Professor's department. The Assistant Professor's service may be extended by one year for each child, including twins and other multiple births or adoptions. Extensions are available to (1) all Assistant Professors in the first term, before the final year of that term; (2) Assistant Professors in the final year of the first term who have been reappointed to a second term; and (3) Assistant Professors in the second term, before the final year of that term. Notifications of such extensions should be made by the Assistant Professor's department in writing to the Dean of the Faculty as soon as possible after the childbirth and/or adoption, but in no case later than September fifteenth of the year in which a recommendation on the Assistant Professor's reappointment or promotion to tenure must be made. Extensions on grounds of childbirth and/or adoption do not preclude an additional appointment according to the provisions of 5 above.

Signatures:

Chair of Department/Chair of Joint Department (if applicable) Date

Action by the Office of the Dean of the Faculty Date