The eForm is now being used for new PDRF appointments. The eForm and all associated training materials are available on the DOF website here.

**Preapproval**
Please include the following attachments:
- CV
- Award/Grant notification in English
- Currency Conversion if award is not in U.S. dollars

You will receive email notification when preapproval has been granted. Then you can proceed with requesting approval (see below).

**Approval**
Please include the following attachments:
- Proof of Education (showing they have a Ph.D.):
  - EITHER HireRight Education Background Check if it shows Ph.D.
  - OR diploma, transcript that denotes Ph.D. was earned, or letter from dean or graduate school stating Ph.D. has been completed. (Proof of Ph.D. cannot be at the department level. Proof of dissertation acceptance is not proof of Ph.D.)
- Visa Paperwork if candidate has a US Citizenship Status of ‘International’