

**Departmental Checklist - Promotion to Professional Specialist without Continuing Appt.**

Upload the following materials to the [DOF Dropbox](#):

<input type="checkbox"/>	<b>RSL-2 Form</b> <ul style="list-style-type: none"><li>• Signed and scanned in an IMAGE format (jpeg)</li></ul>
<input type="checkbox"/>	<b>Curriculum Vitae/Bibliography</b>
<input type="checkbox"/>	<b>Performance Review</b>
<input type="checkbox"/>	<b>Department Correspondence (include any email supporting request)</b>