Office of the Dean of the Faculty
Faculty Voting System

The Faculty Voting System (FVS) is an online application that the Office of the Dean of the Faculty uses to conduct faculty elections on behalf of the Clerk of the Faculty. In 2017-18 we are introducing a new version of the application; the functionality is similar to the old system, but has a different look and feel and (we hope) a more intuitive interface. If you have comments or questions, or require assistance, please send an email to dof-voting@princeton.edu.

1. Logging In

   a) Open any web browser and navigate to: https://puwebp.princeton.edu/fvsVoting.
   b) Log in with your NetID and Password.
   c) You should see something similar the following:

2. Viewing an Election

   a) All open elections will be highlighted in blue. Generally there will be 2 to 4 elections open at a time. You can vote in each election only once.
   b) To participate in an election, click on one of the blue links. You should see a page with three sections. The top section describes the election:
Description of the Committee, including (where relevant) distribution requirements

The Faculty Advisory Committee on Appointments and Advancements 2018-2019

Description:
This Committee, with the President, the Provost, the Dean of the Faculty, the Dean of the Graduate School, and the Dean of the College in attendance, advises the President on all proposals for appointment, reappointment, and advancement in rank or salary for Professors, Associate Professors, Lecturers on Continuing Appointment, Assistant Professors (except for initial appointments), and on other such faculty personnel matters as are called for in the Rules & Procedures of the Faculty. No member of the committee may advise on his or her own salary or be present when the committee takes action on members of his or her own department.

The Faculty Advisory Committee on Appointments and Advancements consists of six members of the faculty, all of whom shall be full professors. There shall be at least one from each division, three from Divisions I and II, and three from Divisions III and IV. Not more than one shall be from any department, and at least two shall be current department chairs.

2017-2018 Committee Members:
- Michael D. Goldin, History, II, T
- Nikko P. Hastagi, Mechanical & Aerospace Engineering, IV, T
- Carolyn M. Reese, Anthropology, II, T (Chair)
- Michael A. Wehrle, Latin Languages & Literatures, I, T (Chair)
- David P. Vokker, Computer Science, IV, T
- Samuel S.-H. Wang, Molecular Biology/Princeton Neuroscience Institute, III, T

The Roman numerals denote the division of the University.

Opening Date: Feb 7, 2018
Closing Date: Feb 8, 2018

The middle section has instructions:
The candidates are initially listed randomly. Once you begin selecting candidates, they will be ordered so that your ranked preferences are at the top of the list and candidates for whom you haven’t voted are at the bottom of the list.

You can vote for a single candidate, multiple candidates, or no candidates (by checking the Abstain from Voting box). To vote for a candidate, simply check the “Your Vote” box to the left of the candidate’s name.

At any time you can rank the candidates in your order of preference within each group; note that some elections will only have one group. Use the Drag and Drop icon (Drag) or the Up/Down arrows (Arrow) to change the ordering of your selections. These icons will only be visible once you’ve chosen more than one candidate.

If you select more than one candidate, it’s important to rank the candidates in your order of preference. See the FAQ for a discussion of Single Transferable Voting and why ranking candidates is important.

Click the Cast Ballot button at the bottom of the page when you’re satisfied with all your choices. Once you click Cast Ballot, you will not be able to change your vote for this election.
The bottom section is the ballot, containing the slate of candidates:

<table>
<thead>
<tr>
<th>Your Rank</th>
<th>Your Vote</th>
<th>Name</th>
<th>Department</th>
<th>Division</th>
<th>Tenure</th>
<th>Chair</th>
<th>Bio</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Barton, Clara</td>
<td>Sociology</td>
<td>Social Sciences</td>
<td>Yes</td>
<td>No</td>
<td>View</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Dix, Dorothea</td>
<td>Psychology</td>
<td>Natural Sciences</td>
<td>Yes</td>
<td>No</td>
<td>View</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Booker, Cory</td>
<td>Politics</td>
<td>Social Sciences</td>
<td>Yes</td>
<td>No</td>
<td>View</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sagan, Carl</td>
<td>Astrophysical Sciences</td>
<td>Natural Sciences</td>
<td>Yes</td>
<td>No</td>
<td>View</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Springsteen, Bruce</td>
<td>Music</td>
<td>Humanities</td>
<td>Yes</td>
<td>No</td>
<td>View</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Blume, Judy</td>
<td>English</td>
<td>Humanities</td>
<td>Yes</td>
<td>No</td>
<td>View</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Fajgenbaum, Edward</td>
<td>Computer Science</td>
<td>Engineering</td>
<td>Yes</td>
<td>No</td>
<td>View</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Appar, Virginia</td>
<td>Chemical and Biological Engineering</td>
<td>Engineering</td>
<td>Yes</td>
<td>No</td>
<td>View</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Abstain From Voting</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The candidates are ordered randomly. If a candidate has a “View” button in the “Bio” column, you can click the button to view a short biography in of the candidate:

![Dorothea Dix Biography](image)
3. Selecting and ordering candidates and casting your ballot.

You can vote for a single candidate, multiple candidates, or no candidates (by checking the “Abstain From Voting” box). To vote for a candidate, simply check the Your Vote box to the left of the candidate’s name.

At any time you can rank the candidates in your order of preference within each section; note that some elections will only have one section. Use the Drag and Drop icon or the Up/Down arrows to change the ordering of your selections. These icons will only be visible once you’ve chosen more than one candidate.

Here is what an election slate looks like after a voter has selected one candidate:

![Election Slate - One Candidate](image1)

Here is what an election slate looks like after a voter has selected multiple candidates:

![Election Slate - Multiple Candidates](image2)
The voter now uses the Up Arrow or Drag and Drop-icon to move Judy Blume to the top of the list. The rank changes automatically:

Once the voter is satisfied with the selection and ordering of candidates, he she clicks “Cast Ballot”. The vote cannot be changed.

Click “Back to Elections” to return to the main screen; if there are other open elections, you can vote in these as well.

When you are done voting in open elections, you can log out of the application.